

## **JOB POSTING: MREA Executive Director**

The Montana Renewable Energy Association (MREA), a 501 (c) 3, seeks a part-time Executive Director to represent the renewable energy system installers and advocates of Montana, grow membership, and do fundraising. This position is part-time to start, with the potential to expand to a full time position. The Director will be expected to develop programs and funding sources in order to increase MREA activity. Director will have a unique opportunity to play a lead role in the industry as this premier trade and advocacy organization continued to grow to meet ever growing demand for clean power and energy independence.

MREA is organized to build markets for renewable energy in Montana, to educate and inform Montanans about the benefits of renewable energy, and to influence policy in favor of renewable energy in Montana. The MREA has a variety of corporate, small business, and individual members. The MREA represents renewable energy installers statewide in various venues. The MREA works for quality standards, fair practices, trade data collection and proper certification for installers of alternative energy in Montana. MREA plays a leading role in on the ground work for energy independence through the development of sustainable alternative energy in Montana.

**Job Position:** Montana Renewable Energy Association Executive Director

**Location:** Montana, willingness to travel

**Duration and Terms:** Conditional / Based on applicant, part time to start, evaluation after 90 days.

**Position Type:** This is to be a contract position. Compensation will be on a time and materials basis to be negotiated, with a bonus based upon increased revenues caused by Executive Director activity.

### **Duties:**

- Build membership and maintain member relations including dues, attendance, and outreach
- Work directly with board to establish policy directives, work plan,
- Further establish MREA as Trade leader in MT renewable energy industry
- Coordinate member training and certification opportunities
- Serve membership and board in promoting charter and strategic vision of MREA
- Write grants and otherwise engage in fund raising for MREA

### **Skills:**

- Communications
- Public Relations
- Management
- Networking
- Policy
- Writing
- Computer skills

**Education:**

- Bachelor's Degree in Environmental Engineering, Business, Renewable Energy, Communications preferred. Proven professional record, and experience with trade preferred

**MREA Mission and Goals:**

- Expand the use of renewable energy technologies like solar, wind, small hydro, and geothermal in Montana
- Affect policy in favor of renewable energy
- Educating and informing residents of Montana about the benefits and uses of renewable energy. Recognition of renewable energy as vital component of Montana's economy, energy independence, and environmental stewardship
- To represent renewable energy tradespeople as a trade association
- To ensure quality standards, recognition of existing installers, and worker and customer safety for all installations
- Represent MREA interest and installers at all levels of policy (local, state, region, dispute (conditional), federal)
- Speak as unified voice of Montana renewable energy installers
- expand training and certification opportunities to members
- provide a policy resource and voice for renewable energy in Montana
- Explore benefit options for members
- Pool member resources as needed for advocacy, policy, and education as needed
- Establish data collection in as many projects as possible (generalize data?)

The deadline for application is May 15, 2010. Please reply to [drpe@msn.com](mailto:drpe@msn.com)